Children’s Hospital of Pittsburgh of UPMC

Educational Liaison Job Description

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RESPONSIBILITIES

Support families of children with hearing loss in maximizing their child’s linguistic and educational progress.

- Meet with and counsel families of children newly diagnosed with hearing loss about educational options in their area
- Assist families in developing an understanding of the appropriate laws regarding EI and education, and support in creating an appropriate IFSP or IEP for their child
- Assist families in developing advocacy skills and comfort in being a fully knowledgeable member of the IFSP/IEP team
- Support families in making referrals to outside agencies, as needed
- Provide families with printed materials and direct them to websites so that they can expand their knowledge about hearing loss and raising a child with hearing loss
- Provide information to families who are new to the area about educational options for their child with hearing loss

Provide teachers and administrators in Early Intervention (EI) Programs and schools serving children with hearing loss a credible, professional resource in maximizing the student’s auditory skill development and educational progress

- Provide an important bridge for children with hearing loss between the clinical and service providers, and Early Intervention / school settings
- Offer training and support to EI Programs and school districts unable to provide this through their own staff, including classroom observation, as needed
- Serve as a conduit of specific information between hearing health care providers and the IFSP or IEP team
- Cultivate relationships with personnel at Schools for the Deaf, Listening and Spoken Language Schools, Intermediate Units, School Districts and Early Intervention Providers
- Participate in relevant organizations related to educating children with hearing loss

Educational activities

- Serve as Educational Expert to hearing health care providers
- Update professional knowledge and skills by completing a minimum of ten hours of continuing education (contingent upon funding) during each fiscal and/or rating year
- Conduct didactic sessions for various professional and community organizations, as requested
- Collaborate on workshops and educational programs for families and educators
- Develop and refine Educational Liaison procedures and protocols.
- Maintain inventory of literature, reference material and reports
• Participate in the development of short and long-term goals of the Hearing Center, ENT, and Audiology Departments related to serving children with hearing loss and their families

EXPERIENCE & SKILLS

• Bachelor’s Degree in Deaf Education, Master’s Degree preferred
• 5+ Years in Deaf Education, preferred
• Fluent in American Sign Language, preferred
• Listening and Spoken Language Certification, preferred
• Excellent interpersonal communication skills
• Excellent written and oral communications skills, including Power Point and public speaking
• Knowledge of educational landscape for children with hearing loss in Western Pennsylvania

SALARY RANGE

_Determined by HR UPMC CHP_